

# International Street Fair 2020

## Participation Packet

Street Fair: April 4, 2020

Parade at 11am

11am-5pm Union Street

between Court Street and University Terrace

The International Student Union (ISU) and International Student Faculty Services (ISFS) would like to invite you to actively participate in this year's International Week and International Street Fair.

ISU's mission is to represent international students by fostering an inclusive community through developing global awareness, promoting inter-cultural exchange, and cultivating understanding.

International Week will take place **March 29 - April 5, 2020**. This year's theme is *The Future is Today* – this theme's underlying focus is the United Nations Sustainable Development Goals. You can learn more about the goals by visiting this website: <https://sustainabledevelopment.un.org/?menu=1300>. Our goal for highlighting the future is today is to remind folks of the reality that sustainability means work today.

Please consider walking in the flag parade to start the street fair. Show your pride by carrying your country's flag or supporting a friend by carrying theirs. The flag parade will begin at Baker Center, commence up Court Street, make a right turn on Union Street and end at Howard Park.

There are 2 ways for you to participate in the International Street Fair!

1. Set up a booth with a free interactive cultural activity focused on our theme! You can also display educational information related to your organization and fundraise by selling handicrafts, artwork, and more. Groups can showcase a variety of talents and traditions such as teaching an instrument, reading poetry, storytelling, and more! Food may be sold with permission only. All proceeds must benefit your organization or non-profit, not individuals.
2. Perform on the main stage at the International Street Fair to showcase your talent or show your culture for up to 30 minutes. In the past, groups have been involved by dancing, singing, or giving musical performances.

To participate in any of these activities:

- Read the following information thoroughly to review eligibility, guidelines, and important dates.
- Fill out the application and return it to ISFS located in Walter International Education Center, 15 Park Place or email your application to [isu@ohio.edu](mailto:isu@ohio.edu)
- by **Monday, March 2<sup>nd</sup>**.
- If accepted, you'll receive additional information via email by **Friday, March 6<sup>th</sup>** and be required to attend a mandatory informational meeting on **Thursday, March 19<sup>th</sup>** in Walter International Education Center at 5:30pm.
- For those groups wanting to sell food you will need to attend the first meeting on **Thursday March 19<sup>th</sup>** and a second mandatory application submission meeting on **Thursday March 26<sup>th</sup>** – both in Walter International Education Center at 5:30pm.

**Questions? Contact  
Afi Ghamli at [isu@ohio.edu](mailto:isu@ohio.edu)**

### **Eligibility**

If you wish to have a booth, your organization must meet one of the following criteria:

- Student Organization at Ohio University and be registered with the Campus Involvement Center for the 2019-2020 year.
- OR-
- Ohio University department or Athens community organization with a commitment to leadership and programming in global education and/or services to the international community on campus.

If you wish to perform on the main stage, you must meet the following criteria:

- An Ohio University student or community member that wishes to highlight a talent or performance with an international theme, purpose, or reach.

### **Goals**

**All** participants must meet the following goals of the International Street Fair:

- To educate Ohio University and the Athens community on the positive impact of a connected world.
- To recognize the unique presence and wealth of cultures that exist at Ohio University and highlight the connections that have been established through prominent educational and cultural exchanges.
- To celebrate the global diversity of our community.

## **Requirements for Booths**

- All participating organizations are **required** to have a **free** interactive activity during the Street Fair. **The free interactive activity must be the main highlight of the booth.** Examples: trivia, traditional games, face painting, and other games that are cultural, educational and fun.
  - Food Vendors: Arrive no later than 9:30am to set up booth.
  - Activity only Vendors: Arrive no later than 10:30am to set up booth.
- All participating organizations are required to maintain and staff its table for the duration of the Street Fair, 11am-5pm.
- All organizations not meeting these two criteria will be charged \$100 fee.
  - Community organizations willing to participate in the International Street Fair will be required to submit a **\$100 deposit check** payable to the International Student Union with their application, which will be returned at the end of the Street Fair.
  - All Ohio University departments and/or student organizations must provide their account number and sign the agreement included.

## **Mandatory Meetings**

At least one representative from each organization/department participating in a booth or performance is required to attend the informational meeting on **March 19th at 5:30PM in Walter International Education Center, Rm 106.** It is the responsibility of each representative to relay all information provided at the meeting to his/her organization/department.

If you plan to sell food at a booth:

- Organizations that plan to sell food during the street fair must meet with representative from Athens-City County Health Department (ACCHD) at the informational meetings on **March 19th and 26th at 5:30PM in Walter International Education Center, Rm 106.**
- They must purchase a **\$50.00** special vendor license.
- Display license on your table during the Street Fair. The Athens City-Council Health Department will be present at the International Street Fair to inspect organizations selling food. Any organization found in violation of health and/or safety practices will be removed and may face additional consequences in accordance to the ACCHD guidelines.
- Street Fair participation is limited to non-profit organizations; thus, all proceeds must go to the organization not to individuals.

## IMPORTANT DEADLINES

Completed attached Application and turn in to Walter International Education Center or emailed to isu@ohio.edu	Monday, March 2 <sup>nd</sup> by 5PM
Acceptance emails sent out	Friday, March 6 <sup>th</sup>
Mandatory Information Meeting for <b><u>all</u></b> accepted participants	Thursday, March 19 <sup>th</sup> Walter International Education Center, Rm 106 at 5:30pm
<b><u>Food sellers only:</u></b> Mandatory meeting with Athens City-County Health Department	Thursday, March 26 <sup>th</sup> Walter International Education Center, Rm 106 at 5:30pm
International Street Fair!	Saturday, April 4 <sup>th</sup> Booth set up food vendors: 9:30am Booth set up for activity vendors: 10:15am Open to public: 11am-5pm

## International Street Fair Application

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**Apply to set up a booth:**

Name of Organization/Department: \_\_\_\_\_

Name of Representative for your Organization/Department: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

1. How many tables will your organization need? (Maximum of 4) \_\_\_\_

2. Provide a brief description of your *free* interactive activity:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Will your organization cook and sell food during the Street Fair? \_\_\_\_\_

If yes, you must:

- Attend **MANDATORY ACCHD** meetings March 19 and 26
- Purchase a \$50.00 Special Vendor License to be displayed at your table during the Street Fair.

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**Apply to perform on the main stage:**

Name of Organization/Department: \_\_\_\_\_

Name of Representative for your Organization/Department: \_\_\_\_\_

- Please attach a detailed description to this application and note that performances will be scheduled as space and time allows

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**Ohio University Departments & Student Organizations Only**

By providing your account number and signing below you agree to allow ISU to deduct \$100 from your account if you do not comply with the criteria listed in the application packet.

Organization/Department Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name Printed: \_\_\_\_\_ Title: \_\_\_\_\_

The International Week Committee will review your application and you will receive confirmation of participation by Friday, March 6, 2020. Participation in the Street Fair cannot be guaranteed due to space limitations. Attendance is required at special meeting for all approved applications. Completed applications must be submitted to the Office of International Student and Faculty Services located in Walter International Education Center, 15 Park Place (740)-593-4330 or sent via email to [isu@ohio.edu](mailto:isu@ohio.edu).

\*\*\*\*For ISFS/ISU use only\*\*\*\*

Recommendation:

Application Approved:

Not Approved:

Date:

Date deposit check received:

Initials:

Date deposit check returned:

Initials: